

**Jefferson County Land & Water Conservation Committee Agenda**  
**“Working Together to Protect & Enhance the Environment”**

**Jefferson County Courthouse**  
**311 S Center Ave, Rm 202**  
**Jefferson, WI 53549-1701**

**Wednesday, March 16, 2022 @ 8:30 am**

Join Zoom Meeting - <https://zoom.us/j/94186699586>  
Meeting ID: 941 8669 9586#  
Dial by your location: +1 312 626 6799

**Committee Members: Matt Foelker (Chair), Walt Christensen (Vice-Chair), Mike Kelly (Secretary), Dan Herbst (UWEX Member), John Kannard (UWEX Member), Kirsten Jurcek (FSA Rep), and Margaret Burlingham (PACE Rep)**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the March Agenda
5. Approval of the February 16, 2022 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) March 2022 Report
8. Discussion on Natural Resources Conservation Service (NRCS) Report
9. Discussion on Departmental Updates
10. Discussion on Producer-Led Groups: Jefferson County Soil Builders & Rock River Regenerative Grazers
11. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
12. Discussion and Possible Action on Cancellation of Notices of Noncompliance – FPP
13. Discussion and Possible Action on Participation in the Fourth Grade Farm Tour
14. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
15. Review of the Monthly Financial Report (January)
16. Discussion on Items for the Next Agenda
  - Next Scheduled Meeting April 20, 2022 @ 8:30 am in **Room 202**
17. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

# Land & Water Conservation Committee Minutes

## February 16, 2022

### 1. Call to Order:

The monthly meeting was called to order by Matt Foelker at 8:30 am. Committee members Matt Foelker (Chairperson), Walt Christensen (Vice-Chairperson), Mike Kelly (Secretary), Dan Herbst (UWEX Member), John Kannard (UWEX Member), Kirsten Jurcek (FSA Rep), and Margaret Burlingham (PACE Rep) were present. Also in attendance were Patricia Cicero, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; and Marisa Ulman, LWCD.

- Others in Attendance: Dave Terrall, USDA Wildlife Services, Dean Weichmann, Jefferson County Soil Builders, and Anita Martin. Jeff Johns, Joan Callan, and Frankie Fuller via Zoom.

### 2. Roll Call (Establish a Quorum):

A quorum was established.

### 3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

### 4. Review of the February Agenda:

The February agenda was reviewed by the committee members. No changes were proposed.

### 5. Approval of the December 15, 2021 Meeting Minutes:

Herbst made a motion to approve the December 15, 2021 meeting minutes as written, Burlingham seconded. Motion passed 7/0.

### 6. Public Comment:

The committee received public comment on an item that was not on the agenda in regard to having avian influenza information on the LWCD website.

### 7. Communications:

- Department of Agriculture, Trade & Consumer Protection January & February 2022 Report.

### 8. Discussion and Possible Action on 2021 Claims for Wildlife Damage Abatement & Claims Program – Dave Terrall, USDA Wildlife Services:

Terrall gave an overview of the program and the claim that was submitted. Herbst made a motion to accept the claim, Kannard seconded. Motion passed 7/0.

### 9. Natural Resources Conservation Service (NRCS) Report:

NRCS didn't attend the meeting therefore a report was unavailable. Cicero informed the committee that a new district conservationist has been appointed - Matt Miller will be taking over the acting district conservationist duties on 02.28.2022 and Andy Berndt is the new resource conservationist starting 02.14.2022.

### 10. Discussion on Departmental Updates:

Only 2 species of trees remain for the sale, LWCD attended meetings for the Crawfish River Solar Project and the Ixonia WE Energies Liquid Natural Gas Plant Proposal, a new online system is now required for committee members to log their meeting attendance and mileage.

### 11. Discussion and Possible Action on LWCD Fees:

LWCD has proposed a rental fee update for the soil probe and tree spades. This new fee will cover the cost and shipment of unreturned items. Kannard made a motion to accept the proposed rates as presented, Christensen seconded. Motion passed 7/0.

- 12. Discussion and Possible Action on Voting WI Land+Water Candidates to the State Land & Water Conservation Board:** Christensen made a motion to nominate the following candidates to the State Land & Water Conservation Board; Yogesh Chwala (Dane), Tom Mandli (Marinette), and Russell Rindsig (Barron), Herbst seconded. Motion passed 7/0.
- 13. Discussion on Producer-Led Groups: Jefferson County Soil Builders (JCSB) & Rock River Regenerative Grazers (R3G):** Both producer-led groups were awarded 2022 grants. JCSB will be hosting a field day 04.12.2022. A flyer and press release will be crafted. R3G is working on a calendar of events and hopes to present it at the next LWCC meeting.
- 14. Discussion and Possible Action on Budget Amendment for Department of Agriculture, Trade, and Consumer Protection's (DATCP) Producer-Led Grant:** Jurcek made a motion to accept the budget amendment for DATCP's producer-led grant to the JCSB, Kannard seconded. Motion passed 7/0.
- 15. Discussion on Managing Invasive Species on Roadsides and Public Spaces Workshop - Marisa Ulman, LWCD:** Ulman discussed the invasive species workshop that will be held 04.05.2022 at the Jefferson County Highway Department.
- 16. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):** There were no notices.
- 17. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP:** There were no cancellations.
- 18. Discussion and Possible Action on Resource Conservation Partnership Program (RCP):** American Farmland Trust grant funding was approved 01.07.2022. Gerry Kokkonen, Kevin Weismann, Cicero and Burlingham met to discuss areas to target, advertising the program, and updating the ranking process. More information will be available at the next LWCC meeting.
- 19. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation:** One application has been received, is in progress, and awaiting NRCS acceptance.
- 20. Discussion and Possible Action on Participation in the Fourth Grade Farm Tour:** Burlingham informed the committee that the Fourth Grade Farm Tour is back this year and will be held at Kutz Dairy Farm, 05.04.2022. Volunteers to give the Apple as the Earth demonstration are encouraged to contact Burlingham.
- 21. Review of the Monthly Financial Report (December 2021/Preliminary Year End):** The most recent statement of revenues and expenditures was distributed.
- 22. Discussion on Items for the Next Agenda:**

Possible agenda items include: Fourth Grade Farm Tour

  - **Next Scheduled Meeting:** March 16, 2022 @ 8:30 in Room 202
- 23. Adjournment:**

Herbst made a motion to adjourn at 9:48 am, Kelly seconded. Motion passed 7/0.

*Kim Liakopoulos*  
*Administrative Specialist I ~ LWCD*



**DATCP REPORT**  
**Bureau of Land and Water Resources**  
**March 2022**

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**Soil and Water Resources Management Grants**

- SWRM Hint of the Month: A six-minute training webinar is available on our webpage to give you an overview of the SWRM program. You can find it [here](#).
- Applications for 2023 SWRM grants are due April 15, 2022. NOTE: there is a new tab in the grant application to gather additional information. Please make sure you take a look. Contact Kim or Susan with questions.

**County Annual Reporting**

- Counties annual report responses are due by **March 15<sup>th</sup> 2022**. Please consider sharing photos and projects to feature in the report. If you need the link resent, please contact [Coreen.Fallat@wisconsin.gov](mailto:Coreen.Fallat@wisconsin.gov).

**ATCP 50 Rule Revision: Upcoming Meetings**

- The first meeting of a series of stakeholder meetings specifically organized to discuss implementation of the Silurian Bedrock targeted performance standard was held **Thursday Feb 24**. Meeting materials are available on our [website](#). Questions and comments can be sent to [DATCPlandwater@wisconsin.gov](mailto:DATCPlandwater@wisconsin.gov).
- We plan to schedule additional stakeholder meetings in March to continue our discussion related to implementation of the Silurian bedrock performance standard and to begin to dive into cost-share related topics. Please sign up on our [website](#) to receive GovDelivery notices if you would like to receive updates of upcoming meetings and other rule related information.

**Land and Water Conservation Board-LWRM Plans**

- The April 5th, 2022 meeting of the Land and Water Conservation Board (LWCB) will be conducted over Microsoft Teams. Jackson County will be presenting their LWRM plan revisions for approval and Menominee will be presenting their LWRM plan for a five-year review.
- For updates on LWCB meetings and meeting links please subscribe to LWCB GovDelivery notices. Please contact [sara.williams@wisconsin.gov](mailto:sara.williams@wisconsin.gov) for questions regarding joining via Microsoft Teams.
- Counties that are working through the LWRM plan revision process during COVID-19 restrictions may have questions and concerns about the requirements that need to be met for plan approval. Contact [Lisa.Trumble@wisconsin.gov](mailto:Lisa.Trumble@wisconsin.gov) to discuss possible options to completing your plan revisions.

**Farmland Preservation Program and Agricultural Enterprise Areas**

- The 2022 Agricultural Enterprise Area Petition is OPEN! Communities who are interested in petitioning for a new AEA or increasing the size of an existing AEA can view the petition materials on the [website](#). Petitions will be accepted until July 29, 2022. Interested petitioners who would like additional information about the program or to schedule an informational meeting with FP staff can contact [DATCPworkinglands@wisconsin.gov](mailto:DATCPworkinglands@wisconsin.gov).

**Conservation Reserve Enhancement Program (CREP)**

- FSA authorized CREP FFY2022 enrollment under CRP sign up #57 and is accepting offers. CREP enrollment will remain open until 9/30/2022 unless otherwise notified by FSA. Offers for re-enroll can be made 6 months prior to the CRP-1 expiration (April, 2022). State and Federal incentive and cost share rates for CREP continue as in previous years.
- The CREP team would like to welcome Zach Zopp to the team. In addition to managing the Agricultural Impact Statement program at DATCP, Zach will be overseeing monitoring and long-term compliance of the state's perpetual conservation easements. In the coming months Zach will begin scheduling visits to a selection of perpetual easements sites across the state and will be reaching out to county conservationists to coordinate visits. For questions on perpetual conservation easements, contact Zach at [zach.zopp@wisconsin.gov](mailto:zach.zopp@wisconsin.gov) or 608-224-4650.

### **Agricultural Impact Statement (AIS) Program**

- As of March 1<sup>st</sup>, 2022, form ARM-LWR-358 (Revision: January 2022) takes effect as the standard form to notify the AIS program of a non-linear project. Form ARM-LWR-358 (Revision: January 2022) can be downloaded from the [AIN Notification Forms](#) website.
- The Public Service Commission of Wisconsin (PSC) is expected (date/time TBD) to discuss the Northern State Power Company's application for the proposed Ashland-Ironwood Transmission Line Relocation Project in Ashland and Iron Counties (Docket 4220-CE-183) during an open meeting in March.
  - Visit the [PSC Event Calendar](#) for updates and instructions to join the open meeting for Docket 4220-CE-183 in March (date/time TBD).
- Contact [zach.zopp@wisconsin.gov](mailto:zach.zopp@wisconsin.gov) for questions regarding any active AIS statement or the AIS program.

### **Conservation Engineering**

- We are pleased to welcome Justin White as the new DATCP Southeast Area Engineer. Justin comes to us from Marquette County where he has been a Conservation Technician for the past 4 years, and prior to that, he worked for the Madison Soil and Water Conservation District in Ohio. Justin's first day is Monday, February 28th. We are looking forward to having him on board and being back to full staff in the Conservation Engineering Section!

03/08/2022  
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Jefferson County  
FLEXIBLE PERIOD REPORT

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FROM 2022 01 TO 2022 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/ ADJSTMTS	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP		BUDGET			BUDGET	USED
<b>12401 Land Conservation</b>							
12401 411100 General Property Taxes	-370,797	0	-370,797	-30,899.71	.00	-339,896.84	8.3%
12401 421001 State Aid	-196,197	0	-196,197	.00	.00	-196,197.00	.0%
12401 432099 Other Permits	-150	0	-150	.00	.00	-150.00	.0%
12401 451010 Sale Of Maps & Plat Books	-50	0	-50	.00	.00	-50.00	.0%
12401 451020 Other Fees	-310	0	-310	-100.00	.00	-210.00	32.3%
12401 451421 Crep Cancellation Fee	-250	0	-250	.00	.00	-250.00	.0%
12401 458001 Tree Sales	-8,400	0	-8,400	-1,460.00	.00	-6,940.00	17.4%
12401 458005 Ag & Horti Supply Revenue	-50	0	-50	.00	.00	-50.00	.0%
12401 458009 Livestock Siting App Review F	-1,500	0	-1,500	.00	.00	-1,500.00	.0%
12401 458013 Farmland Cert Fee	-16,500	0	-16,500	-1,275.00	.00	-15,225.00	7.7%
12401 511110 Salary-Permanent Regular	87,050	0	87,050	7,393.93	.00	79,656.10	8.5%
12401 511210 Wages-Regular	328,238	0	328,238	26,064.36	.00	302,174.07	7.9%
12401 511330 Wages-Longevity Pay	949	0	949	.00	.00	948.75	.0%
12401 512141 Social Security	30,961	0	30,961	2,429.69	.00	28,531.41	7.8%
12401 512142 Retirement (Employer)	27,055	0	27,055	2,174.79	.00	24,880.64	8.0%
12401 512144 Health Insurance	59,767	0	59,767	5,514.24	.00	54,252.84	9.2%
12401 512145 Life Insurance	100	0	100	3.53	.00	96.79	3.5%
12401 512151 HSA Contribution	5,000	0	5,000	2,500.00	.00	2,500.00	50.0%
12401 512173 Dental Insurance	4,860	0	4,860	462.87	.00	4,397.13	9.5%
12401 531100 Permits Purchased	31	0	31	.00	.00	31.00	.0%
12401 531301 Office Equipment	100	0	100	.00	.00	100.00	.0%
12401 531303 Computer Equipmt & Software	1,300	0	1,300	.00	.00	1,300.00	.0%
12401 531311 Postage & Box Rent	1,250	0	1,250	25.92	.00	1,224.08	2.1%
12401 531312 Office Supplies	600	0	600	.00	.00	600.00	.0%
12401 531313 Printing & Duplicating	400	0	400	.00	.00	400.00	.0%
12401 531314 Small Items Of Equipment	1,100	0	1,100	.00	.00	1,100.00	.0%
12401 531324 Membership Dues	1,845	0	1,845	.00	.00	1,845.00	.0%
12401 531341 Agricultural & Horti Suppli	5,100	0	5,100	.00	.00	5,100.00	.0%
12401 531348 Educational Supplies	50	0	50	.00	.00	50.00	.0%
12401 531351 Gas/Diesel	1,300	0	1,300	.00	.00	1,300.00	.0%
12401 532325 Registration	1,600	0	1,600	256.00	.00	1,344.00	16.0%
12401 532332 Mileage	20	0	20	.00	.00	20.00	.0%
12401 532335 Meals	150	0	150	.00	.00	150.00	.0%
12401 532336 Lodging	800	0	800	.00	.00	800.00	.0%
12401 533225 Telephone & Fax	300	0	300	.00	.00	300.00	.0%
12401 533236 Wireless Internet	1,100	0	1,100	165.80	.00	934.20	15.1%
12401 535242 Maintain Machinery & Equip	1,800	0	1,800	21.31	.00	1,778.69	1.2%
12401 535259 Tree Planter Service	50	0	50	.00	.00	50.00	.0%

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FROM 2022 01 TO 2022 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12401 535349 Other Supplies	80	0	80	34.16	.00	45.84	42.7%
12401 571004 IP Telephony Allocation	824	0	824	.00	.00	824.00	.0%
12401 571005 Duplicating Allocation	165	0	165	.00	.00	165.00	.0%
12401 571009 MIS PC Group Allocation	20,000	0	20,000	.00	.00	20,000.00	.0%
12401 571010 MIS Systems Grp Alloc(ISIS)	4,448	0	4,448	.00	.00	4,448.00	.0%
12401 571020 Fleet Allocation	952	0	952	.00	.00	952.00	.0%
12401 591519 Other Insurance	4,857	0	4,857	.00	.00	4,857.41	.0%
<b>12402 Wildlife Crop Damage</b>							
12402 421001 State Aid	-20,000	0	-20,000	.00	.00	-20,000.00	.0%
12402 529299 Purchase Care & Services	20,000	0	20,000	2,838.42	.00	17,161.58	14.2%
<b>12404 Local Cost Share Program</b>							
12404 421001 24403 State Aid	-11,000	0	-11,000	.00	.00	-11,000.00	.0%
12404 472337 24404 Municipal Grant Revenue	-39,500	0	-39,500	.00	.00	-39,500.00	.0%
12404 529299 24403 Purchase Care & Service	11,000	0	11,000	.00	.00	11,000.00	.0%
12404 529299 24404 Purchase Care & Service	39,500	0	39,500	.00	.00	39,500.00	.0%
<b>12405 DATCP Cost Share</b>							
12405 421003 State Aid GPR	-12,000	0	-12,000	.00	.00	-12,000.00	.0%
12405 421004 State Aid Bonded	-35,000	0	-35,000	.00	.00	-35,000.00	.0%
12405 593701 Cost Share Payment	47,000	0	47,000	.00	.00	47,000.00	.0%
<b>12406 Non-Metallic Mining</b>							
12406 411100 General Property Taxes	12,800	0	12,800	1,066.67	.00	11,733.33	8.3%
12406 432004 Non-Metallic Permit Fee	-900	0	-900	.00	.00	-900.00	.0%
12406 432005 Non-Metallic Annual Fee	-10,500	0	-10,500	.00	.00	-10,500.00	.0%
12406 474175 Highway Billed	-2,000	0	-2,000	.00	.00	-2,000.00	.0%
12406 531311 Postage & Box Rent	50	0	50	.00	.00	50.00	.0%
12406 531312 Office Supplies	50	0	50	.00	.00	50.00	.0%
12406 531348 Educational Supplies	25	0	25	.00	.00	25.00	.0%
12406 531351 Gas/Diesel	50	0	50	.00	.00	50.00	.0%
12406 532325 Registration	100	0	100	.00	.00	100.00	.0%
12406 532335 Meals	25	0	25	.00	.00	25.00	.0%

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Jefferson County  
FLEXIBLE PERIOD REPORT

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FROM 2022 01 TO 2022 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
<b>12406 532336 Lodging</b>	300	0	300	.00	.00	300.00	.0%
<b>12407 Farmland Easement</b>							
12407 424001 Federal Grants	-80,000	0	-80,000	.00	.00	-80,000.00	.0%
12407 481001 Interest & Dividends	-3,000	0	-3,000	-10.35	.00	-2,989.65	.3%
12407 531311 Postage & Box Rent	25	0	25	.00	.00	25.00	.0%
12407 531312 Office Supplies	25	0	25	.00	.00	25.00	.0%
12407 531313 Printing & Duplicating	20	0	20	.00	.00	20.00	.0%
12407 594816 Capital Conserve Easement	120,000	0	120,000	.00	.00	120,000.00	.0%
12407 594960 Capital Reserve	98,687	0	98,687	.00	.00	98,686.69	.0%
12407 699800 Resv Applied Capital	-135,757	0	-135,757	.00	.00	-135,756.69	.0%
<b>12408 County Farm</b>							
12408 411100 General Property Taxes	95,740	0	95,740	7,978.32	.00	87,761.56	8.3%
12408 482003 County Farm Land Rent	-100,427	0	-100,427	.00	.00	-100,427.00	.0%
12408 529170 Grounds Keeping Charges	2,687	0	2,687	.00	.00	2,687.12	.0%
12408 535249 Sundry Repair	2,000	0	2,000	.00	.00	2,000.00	.0%
<b>12409 Farm Drainage Board</b>							
12409 411100 General Property Taxes	-10,000	0	-10,000	-833.33	.00	-9,166.67	8.3%
12409 514151 Per Diem	4,000	0	4,000	.00	.00	4,000.00	.0%
12409 521212 Legal	3,000	0	3,000	.00	.00	3,000.00	.0%
12409 531312 Office Supplies	250	0	250	.00	.00	250.00	.0%
12409 531313 Printing & Duplicating	130	0	130	.00	.00	130.00	.0%
12409 531324 Membership Dues	100	0	100	.00	.00	100.00	.0%
12409 531349 Other Operating Expenses	250	0	250	.00	.00	250.00	.0%
12409 532325 Registration	900	0	900	.00	.00	900.00	.0%
12409 532332 Mileage	100	0	100	.00	.00	100.00	.0%
12409 591513 Drainage Board Insurance	1,270	0	1,270	.00	.00	1,270.00	.0%



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14:56:14

Jefferson County  
FLEXIBLE PERIOD REPORT

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FROM 2022 01 TO 2022 01

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	24,351.62	.00	-24,351.62	.0%

REPORT OPTIONS

Sequence 1	Field #	Total	Page Break	From Yr/Per: 2022/ 1
Sequence 2	1	N	Y	To Yr/Per: 2022/ 1
Sequence 3	9	N	N	Budget Year: 2022
Sequence 4	0	N	N	Print totals only: N
	0	N	N	Format type: 1

Report title: FLEXIBLE PERIOD REPORT

Includes accounts exceeding 0% of budget.

Print Full or Short description: F

Print full GL account: N

Sort by full GL account: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include biennium-to-date actuals/encumbrances: N

Suppress zero bal accts: Y

Amounts/totals exceed 999 million dollars: N

Roll projects to object: N

Print journal detail: N

From Yr/Per: 2019/ 1

To Yr/Per: 2019/ 1

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Multiyear view: D

Budget From Yr/Per: /

To Yr/Per: /